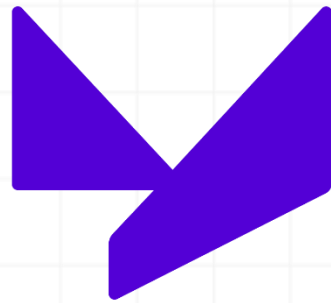




**UFA UNIVERSITY
OF SCIENCE
AND TECHNOLOGY**

**Instructions for International Applicants on Submitting Documents
via UUST Personal Account**

1

This guide will help international applicants submit their documents for admission to Ufa University of Science and Technology (UUST) through the official portal

<https://abit24.uust.ru/>

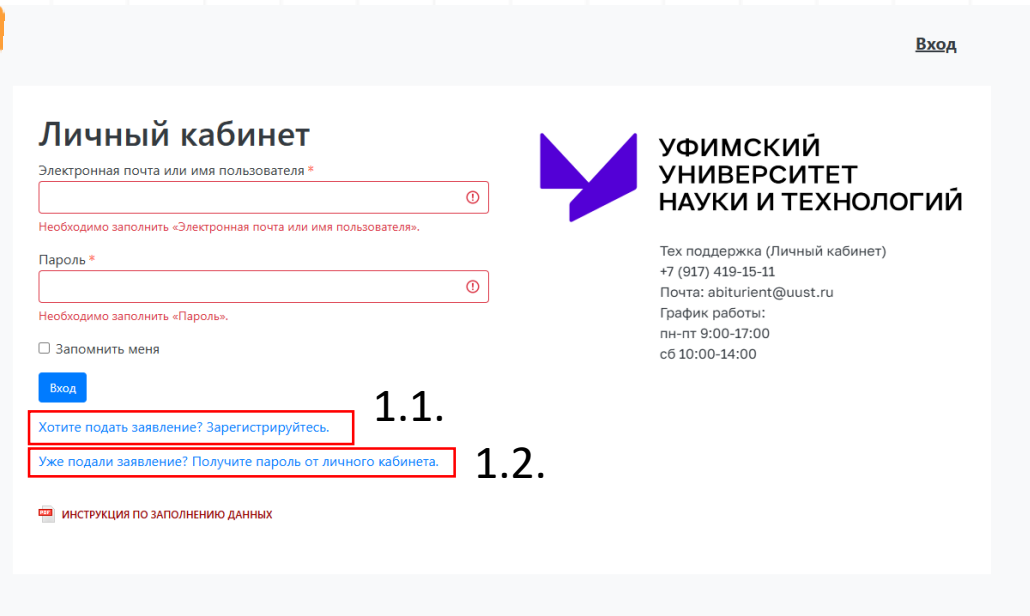
1. GETTING STARTED

Go to the personal account website: <https://abit24.uust.ru/>.

You will see a login form on the main page. If you haven't registered yet, you need to create an account.

1.1. If you are a new applicant: Click the link «Хотите подать заявление? Зарегистрируйтесь» (Want to apply? Register).

1.2. If you have already submitted an application: Enter your **email or username** and **password**, then click «Вход» (Login). If you forgot your password, use the option "**Уже подали заявление? Получите пароль от личного кабинета**" (Already applied? Get a password for your personal account).



Вход

Личный кабинет

Электронная почта или имя пользователя *

Пароль *

Необходимо заполнить «Электронная почта или имя пользователя».

Необходимо заполнить «Пароль».

☐ Запомнить меня

Вход

Хотите подать заявление? Зарегистрируйтесь. 1.1.

Уже подали заявление? Получите пароль от личного кабинета. 1.2.

ИНСТРУКЦИЯ ПО ЗАПОЛНЕНИЮ ДАННЫХ

УФИМСКИЙ
УНИВЕРСИТЕТ
НАУКИ И ТЕХНОЛОГИЙ

Тех поддержка (Личный кабинет)
+7 (917) 419-15-11
Почта: abiturient@uust.ru
График работы:
пн-пт 9:00-17:00
сб 10:00-14:00

Important

Note about language: The website interface is primarily in Russian. However, you can easily translate it into English (or any other language) using the built-in automatic translator in your browser. Most modern browsers (Google Chrome, Yandex Browser, Microsoft Edge, etc.) offer a translation feature that appears automatically or can be activated by right-clicking and selecting "Translate to English." This will make navigation much easier throughout the entire application process.

2. REGISTRATION IN THE SYSTEM

During registration, you must fill in all required fields marked with an asterisk. Be careful – all data must be accurate, as it will be used to process your documents.

Main registration steps:

- 1. Email Address:** Provide a valid email address. Notifications and password recovery information will be sent there. Confirm the address by entering it again.
 - 2. Password:** Create a strong password (usually at least 6 characters) and confirm it.
 - 3. Personal Information:** Enter your **Last Name, First Name, and Patronymic** (if applicable) exactly as they appear in your documents.
 - 4. Date of Birth:** Enter your date of birth.
 - 5. Identity Document Details:** Select the document type (e.g., "Foreign Passport") from the dropdown list. Carefully enter its series, number, date of issue, and the issuing authority. If your city or issuing authority is not in the list, use the manual entry function (e.g., by checking "Did not find the organization" or "Did not find the address in the address classifier").
 - 6. Citizenship:** Select your citizenship from the dropdown list.
 - 7. Consent to Personal Data Processing:** Read the consent text and confirm it. You may need to download this document, print it, sign it by hand, and upload a scanned copy to your personal account at a later stage.
- After filling in all fields, click the "**Зарегистрироваться**" (Register) button.

3. FILLING OUT THE QUESTIONNAIRE

After registration, you will enter your personal account. Your task is to complete the application form and submit your application for your chosen programs.

Complete the «Questionnaire»

IMPORTANT

Carefully fill in all requested information. This step is important for creating your personal file.

Your personal account allows you to upload the necessary documents.

You will need high-quality scans or photos of:

Passport: A scan of the main page and pages with marks. If your passport is not in Russian, you will need a notarized translation into Russian.

Educational Certificate: School certificate or diploma with a supplement (transcript). For documents issued abroad, a notarized translation into Russian is also required.

It is recommended to prepare all documents in PDF format in advance for easier uploading.

NOTES

3

3.1. Details of parents or legal representatives

Degree of kinship	FCs	Telephone	Passport Series	Passport number	Actions
Nothing was found.					

3.2. Other

Need for a hostel ☐

3.3. Regulatory documents

☒ I have read and accept. [Consent to the processing of personal data](#)

Cancel Save

Upon completion of the Questionnaire

3.1. If you are of legal age Details of parents and legal representatives are not necessary.

3.2. Don't forget to put a mark for «Need for a hostel» if applicable.

3.3. Put a mark on «Regulatory documents» and then press «Save».

4. FILLING OUT THE APPLICATION

4.1. To start off the process you need to go to «My applications» and choose to create a new application form

4.1

The screenshot shows the top navigation bar with links: 'Chat with the admissions committee', 'Questionnaire', and 'My applications'. Below 'My applications' is a dropdown menu with options: '2026_Bachelor's Degree/Specialist Degree (Not submitted)', 'New application form' (highlighted with a red box), and 'All applications'. A message box above the menu states 'The questionnaire is saved on the portal'. Below the menu is a 'Basic data' section.

4.2

The screenshot shows a modal dialog titled 'Choosing a reception campaign'. It contains a dropdown menu with the text 'Выберите ...' and a blue button labeled 'Выбрать'. There are also 'Cancel' and 'Выбрать' buttons at the bottom.

4.2. After that you will be given following choices for reception campaigns:

For Bachelor and Specialist Programs choose **«2026_Бакалавриат/Специалитет»**

For Master's Programs choose **«2026_Магистратура»**

For PhD Programs choose **«2026_Аспирантура»**

4.3

The screenshot shows the 'Education details' section of the application form. It includes a table with columns: 'Issued by whom', 'Year of graduation', 'Document type', 'Series', 'Number', 'Date of issue', 'Type of education', 'Specialization', 'Education profile', and 'Actions'. The table is currently empty, with the text 'Nothing was found.' below it. There is an 'Add' button in the top right corner of the section.

4.3. You will be forwarded to this page where you will have to fill out each form one by one. To do that you need to press «Add».

Notes:

Special admission conditions form – not necessary for international applicants

Individual achievements – can be filled out if you can attach proving documents.

4.4

Chat with the admissions committee Questionnaire 2026_Bachelor's Degree/Specialized Degree ▾

Education Special admission conditions Individual achievements **Training areas** Entrance tests Document scans Comment

Send to the Admissions Office

Show the terms of the admission campaign

Selected areas (budget basis) Add for Budget basis

No directions added.

Save information about training areas

Selected directions (paid basis) Add for a paid basis

No directions added.

Save information about training areas

4.4 Information about the Chosen Program(s):

This is where you will select the main field of study or specialization you are applying for. You can choose up to three programs in total (specifics may vary by year). You will be asked to select your priority level for each program (e.g., "Priority 1," "Priority 2").

Choose your preferred mode of study (e.g., Full-time, Part-time).

4.6. After selecting preferred program don't forget to click «Save information about training areas».

4.5

Adding paid training programs to your application

Training area Specialty code Division ▾ Form of training ▾

Payment form ▾ Availability of a special right ▾ Ufa University of Science and Technology x ▾

01.03.02 01.03.02 Applied Mathematics and Computer Science 01.03.02 Applied Mathematics and Computer Science, Full-time, Contract (Applied Mathematics and Computer Science), Bachelor's degree, full reimbursement, full-time education, general places ☐

02.03.02 02.03.02 Fundamental Computer Science and Information Technology 02.03.02 Digital Twin Development Technologies, Full-Time, Contract (Digital Twin Development Technologies), Bachelor's Degree, Full Reimbursement, Full-Time Form of Education, Shared Places ☐

02.03.03 02.03.03 Mathematical Support and Administration of Information Systems 02.03.03 Artificial Intelligence Technologies (for foreign citizens, China DD), Full-time, Contract (Artificial Intelligence Technologies (for foreign citizens, China DD)), Bachelor's degree, full reimbursement, full-time education, shared places ☐

02.03.03 02.03.03 Mathematical Support and Administration of Information Systems 02.03.03 Artificial Intelligence Technologies, Full-Time, Contract (Artificial Intelligence Technologies), Bachelor's Degree, Full Reimbursement, Full-Time Form of Education, Shared Places ☐

03.03.02 03.03.02 Physics 03.03.02 Physics (by profiles), Full-time, Contract (Physics (by profiles)), Bachelor's degree, full reimbursement, full-time education, general places ☐

Cancel Add

4.5. While browsing the list of programs make sure you chose «Ufa University of Science and Technology» in place of study.

4.6

Selected directions (paid basis) Add for a paid basis

1 02.03.03 02.03.03 Mathematical Support and Administration of Information Systems 02.03.03 Artificial Intelligence Technologies (for foreign citizens, China DD), Full-time, Contract Bachelor's Degree (Artificial Intelligence Technologies (for foreign citizens, China DD)) x

Structural unit: Ufa University of Science and Technology

Bachelor course Source of funding: Full cost recovery

Form of study: Full-time Budget level: Extra-budgetary funds

Institute of Computer Science, Mathematics and Robotics Reception Features: Common areas

Competitive group: 02.03.03 Artificial Intelligence Technologies (for foreign citizens, China DD), Full-time, Contract

Curriculum: Curriculum 000000568 dated 19.04.2026 21:59:24

Save information about training areas

4.7

Chat with the admissions committee Questionnaire 2026_Bachelor's Degree/Specialized Degree ▾ ⋮ ▾

Education

Special admission conditions

Individual achievements

Training areas

Entrance tests

Document scans

Comment

Send to the Admissions Office

Entrance test Sets

Training area	Priority	Discipline	Delivery form	Minimum score
02.03.03 Mathematical Support and Administration of Information Systems 02.03.03 Artificial Intelligence Technologies (for foreign citizens, China DD), Full-time, Contract	1	☒ English language	Exam for foreign citizens	40
	2	☒ Mathematics	Exam for foreign citizens	40

Confirm the set of entrance tests

4.8

Entrance test results

Subject
"English language"

Delivery form
"Exam for Foreign Citizens"

Footing

Foreign citizens × ▾

Language

Choose... ▾

Special condition

Choose... ▾

☒ Take them remotely

Entrance test

Дата начала: 07.07.2026 12:30, дата окончания: 07.07.2026 13:30 (<https://uust.ru/admission/bachelor-and-specialist/entrance-tests/sch>) ✓ ▾

Subject
"Mathematics"

Delivery form
"Exam for Foreign Citizens"

Footing

Foreign citizens × ▾

Language

Choose... ▾

Special condition

Choose... ▾

☒ Take them remotely

Entrance test

Дата начала: 09.07.2026 09:05, дата окончания: 09.07.2026 10:05 (<https://uust.ru/admission/bachelor-and-specialist/entrance-tests/sch>) ✓ ▾

Save

4.7. Entrance Test Information:

In this section, you will see a list of entrance exams required for your chosen program. You will need to indicate how you plan to take these exams passing UUST's internal entrance tests.

Press «Confirm the set of entrance test» and a new window will pop up 4.8.

4.8. For footing choose «Foreign citizens» and put a mark for taking exams remotely. This will allow you to choose a date and time for entrance exam. Choose preferred date and press «Save».

4.9

[Chat with the admissions committee](#)
[Questionnaire](#)
[2026_Bachelor's Degree/Specialized Degree](#)

[Education](#)
[Special admission conditions](#)
[Individual achievements](#)
[Training areas](#)
[Entrance tests](#)
[Document scans](#)
[Comment](#)

Send to the Admissions Office

Attention! To submit an application to the admissions office, click on the "Submit to the Admissions Office" button

The application has been submitted and is awaiting moderation

View the application for verification

Scanned copies of the questionnaire

SNILS

Drag and drop your files here ...

Select files ...

Clear

Choose ...

4.10

[Chat with the admissions committee](#)
[Questionnaire](#)
[My applications](#)

Submitted applications

Submit an application

Level of education	Date of submission	Status	
2026_Bachelor's Degree/Specialist Degree:	01.07.2026	Submitted for the first time	Browse Remove
02.03.03 02.03.03 Mathematical Support and Administration of Information Systems Artificial Intelligence Technologies (for foreign citizens, China DD)	Bachelor course	Full-time education	
02.03.03 Artificial Intelligence Technologies (for foreign citizens, China DD), Full-time, Contract			

4.9. Final Steps:

Review Everything: Before the final submission, review all the information you have entered in every section. Pay close attention to your personal details, program choices, and test methods.

Upload Scanned Documents: If you haven't already, upload all required scanned documents (Passport with notarized translation, Educational Certificate with transcript, etc.) in the designated section of your personal account.

Here you can also upload a consent form for providing personal data.

Submit Your Application: Once you are completely sure everything is correct, find the "Send to the Admissions Office" green button and click it.

4.10. After Submission:

You will receive a confirmation email at the address you provided during registration. You can log in to your personal account at any time to check the status of your application and any updates from the admissions committee.

Consultations on admission issues for
international applicants:

+7-908-350-35-72 (for calls only);
ums@uust.ru



QR код для перехода
на сайт университета

